

## Breaston Parish Council

### Playing Fields, Duffield Close, Gardens & Johnson's Meadow - Risk Assessment

Activity	Potential Hazards	Risks posed	Control Measures	Risk Level High (H), Medium (M), Low (L)	Additional measures
Driving – Lawn mowers, mechanised diggers, Contractors vehicles	Accidents from moving vehicles	Injury to operatives or members of the public		L	Contractors will be responsible for their own risk assessment to protect their employees and members of the public
Operating equipment i.e. Grass and hedge cutting and mechanised diggers	Fire or operating accidents	Injury from burns/cuts/foreign bodies in eyes/smoke inhalation or ingestion/cuts and scratches	The Parish Council employs reliable and competent contractors	L	Contractors will be responsible for their own risk assessment to protect their employees and members of the public
Weed killing	Chemical burns/breathing problems	Injury to members of the public, contractors and employees	The Parish Council ensures that this function is carried out professionally by competent contractors	L	Parish Council to delegate this to appointed grass cutting contractors

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Village Seats	Wooden & Metal seats are subject to weather deterioration and damage by visitors	Injury to members of the public, contractors and employees	Seats are regularly inspected, and any remedial action undertaken to ensure the seats are maintained in a sound condition	<b>L</b>	
Waste Bins / Dog Waste Bins / Fouling /Hazardous Waste	Waste bins are subject to weather deterioration and damage by visitors	Injury to members of the public, contractors and employees	Waste bins are regularly inspected, and any remedial action undertaken to ensure the bins are maintained in a sound condition. Sharps to be reported to EBC. Weekly inspections of dog fouling are undertaken by the Caretaker	<b>L</b>	
Trip or injury on paths	Visitors may be injured if they trip over objects	Injury to members of the public, contractors and employees	We carry out regular inspections to ensure paths are maintained in a safe manner in all of the Parish open spaces	<b>L</b>	Any repairs would be carried out by a qualified contractor responsible for their own risk assessment.

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Boundary Fences Damage	Wooden / metal fences are subject to weather deterioration and damage by visitors.	Injury to members of the public, contractors and employees	Fences are regularly inspected, and any remedial action undertaken to ensure the fences are maintained in a sound condition	<b>L</b>	
Falling tree branches	Visitors may be injured by falling branches	Injury to members of the public, contractors and employees	Regular inspections of the trees are carried out by an approved arboreal specialist and the Clerk & Caretaker	<b>L</b>	2 yearly inspections by Arboreal expert. Visual checks weekly by Caretaker
Children's play area ground surface	Visitors may be injured by moss and or leaves or damage to the surface	Injury to members of the public, contractors and employees	Regular inspections of the Children's Play Area are carried out by the Caretaker who is ROSPA qualified	<b>L</b>	Visual checks each visit by the caretaker are reported to the Clerk for action.
Children's play area equipment	Visitors may be injured by damaged / worn play equipment	Injury to members of the public, contractors and employees	Regular inspections of the Children's Play Area are carried out the Caretaker who is ROSPA qualified	<b>L</b>	Weekly inspection and a full annual inspection as per ROSPA guidelines by qualified contractor (Play Inspection Company)

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Picnic Table (Johnson's Meadow)	Picnic tables are subject to weather deterioration and damage by visitors	Injury to members of the public, contractors and employees	The picnic table is regularly inspected, and any remedial action undertaken to ensure the table is maintained in a sound condition	<b>L</b>	Visual checks each visit by the caretaker and any issues are reported to the Clerk for action
Goal Posts and supports at Perks & Johnson's Meadow	Visitors may be injured by damaged goal posts	Injury to members of the public	Regular inspections of the football posts are carried out by caretaker	<b>L</b>	Goal posts used by Football teams are kept in the Pavilion and maintained by the Football teams.
Wooden Structures at the entrances to Duffield Close & Johnson's Meadow	Wooden structures are subject to weather deterioration and damage by visitors	Injury to members of the public	The Wooden structures are regularly inspected, and any remedial action undertaken to ensure that the structures are maintained in a sound condition	<b>L</b>	Visual checks each visit by the caretaker and any issues are reported to the Clerk for action
Metal Gates at the entrances to Perks Park & Duffield Close	Metal structures are subject to weather deterioration and damage by visitors	Injury to members of the public	All metal gates are regularly inspected by the Caretaker	<b>L</b>	Visual checks each visit by the caretaker and any issues are reported to the Clerk for action.

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Signs	The metal structure is subject to deterioration from the weather	Injury to members of the public	Regular inspection for signs of damage and any remedial action undertaken to ensure that the signs are maintained in a good condition	<b>L</b>	
Pavilion	Access to and from the building	Injury to members of the public	Doorways are clearly positioned and lighting (including emergency lighting) is provided. Obstructions are not allowed to block access routes.	<b>L</b>	
Fire in the Pavilion	Smoking / fires	Injury to members of the public	The pavilion is a no smoking area and appropriately signed. Emergency exits are clearly marked and should not be obstructed at any time. Fire extinguishers are provided and inspected annually. Fire action notices are displayed. Users should have their own	<b>L</b>	

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			emergency action protocol		
First Aid	Incorrect application of first aid / no first aid materials	Injury to members of the public	An appropriate first aid kit is located in the kitchen, together with an accident reporting book. All incidents / copy of the accident report should be provided to the Parish office.	<b>M</b>	
Consumption of food at the Pavilion	Safety and hygiene	Injury to food preparers, injury to people consuming food	The premises include a kitchen for use by the hirers. Users are responsible for ensuring that food is prepared safely and hygienically, and that the kitchen is left in a clean and tidy condition	<b>L</b>	
Use of hazardous substances	Cleaning materials	Injury to members of the public, contractors	All cleaning materials are stored in a locked store, including any substances subject to CoSHH regulations. Normal use of	<b>L</b>	

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			cleaning materials is solely by the caretaker		
Slipping, Tripping, Falling in the Pavilion	Changing rooms / showers having wet floors	Injury to members of the public	The changing rooms are available for users for changing and showering after matches. Care should be taken on wet floors in the shower area. The changing rooms should be left in a reasonable condition after use	<b>L</b>	
Use of water in the Pavilion	Legionella disease	Injury to members of the public	The parish Council employs a contractor who performs Monthly Legionella testing	<b>L</b>	
Use of electrical equipment	Electric shock / fire from faulty electrical equipment	Injury to members of the public, employees, councillors	Annual PAT testing of all electrical items	<b>L</b>	

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Public Conveniences	Access to and from the building	Injury to members of the public	Footpaths are maintained and checked to ensure clear passage for users of the w.c.s	<b>L</b>	
Public Conveniences	Use of the w.c.s, sinks and hand dryers – wet floor, use of electrical equipment	Injury to members of the public	The toilets are cleaned and inspected daily by contractors (EBC) any issues are reported to the Clerk for action.	<b>L - M</b>	
Windmill compound, Perks Recreation Ground	Falls from height, trip hazards.	Injury to staff or members	The windmill compound is kept locked and is only accessed by Parish Council staff or members. The lower areas of the windmill have been treated with anti-climb paint	<b>L-M</b>	
Flag Pole	Flag coming off the pole	Damage to property, injuring members of the public	During heavy winds the flag is removed	<b>L</b>	