

4th May 2020

To All Members of Breaston Parish Council

Dear Councillors

You are summoned to attend the Ordinary Meeting of Breaston Parish Council which will be held on Monday 11th May 2020 at 7.00pm. In line with current Government legislation the meeting will be held remotely via the Zoom online conferencing platform. Any residents wishing to attend the meeting should contact the Clerk.
breastonparish@outlook.com

Yours sincerely



Nicala O'Leary
Clerk to the Council

AGENDA

Police Items (if police are available to attend)

Public Session – at the start of the meeting a period of not more than 15 minutes will be made available for members of the public to ask questions about Parish Council matters. Whilst the public are permitted to remain during the Council session, they may take no part in the proceedings.

1. Approval that during the current Coronavirus restrictions the Chair & Vice Chair & Committee will remain the same as in 2019-20 until such time as normal meetings can be held.
2. Confirmation of Standing Orders, Financial Regulations and Risk Management Plan.
3. Adoption of Policies as circulated by the Clerk.
4. Apologies for absence
5. Declaration of Members Interests – to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct.
6. Dispensations – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011.
7. Approval of the Minutes of the ordinary meeting held on 20th April 2020.
8. Matters arising from the above Minutes for members information only.
9. Correspondence
10. Clerk's Report:
 - a) Annual Governance and Accountability Review
 - i) Annual Governance Statement – to RESOLVE to adopt the Annual Governance Statement
 - ii) Accounting Statement – to RESOLVE to adopt the Accounting Statement
 - iii) Year End Accounts – to RESOLVE to adopt the year end accounts
 - iv) Internal Audit Report – to RESOLVE to accept the Internal Audit Report for 2018-19
 - v) Appointment of Auditor for 2020/21 – to RESOLVE to appoint the auditor.
 - b) Risley Educational Trust – Member – to RESOLVE on what action to take.
11. General Purposes Committee (see separate agenda)

12. Reports of the Committees of the Council
 - Parks and Cemeteries
 - Highways and Lighting
 - Environment
 - Finance
13. Approval of the Accounts (See separate sheet overleaf)
14. Public questions.
15. Date of the next meeting – 8th June 2020

**Breaston Parish Council
Payments and Receipts May**

Payee	Description	Amount £
Various	Staff Costs	3542.10
Post Office	Postage Vatrix Equipment	7.50
Smith of Derby	Clock Service St Michael's 2020	260.40
Information Commissioners Office	Data Protection Fee	40.00
Brian Wood	Audit 2019-20	50.00
Glendale Countryside	Grounds Maintenance April	966.60
ICCM	Membership 2020	95.00
Scottishpower	MUGA Floodlights Electricity	45.11
Canopy Tree Services	Tree Work following storm Ciara/Dennis	97.50
E.on	Electricity Chapel	8.62
E.on	Electricity PCMR	183.84
E.on	Electricity Pavilion	22.75
British Telecom	Phone/Broadband PCMR (this bill has been queried and is incorrect the credit should be arranged within 2 weeks)	898.32
Total		6,217.74
Payer	Description	Amount £
Mrs Flahey	Ground Rent The Elms	331.46
J Wiles	13G Exclusive Rights	180.00
Total		511.46