

Breaston Parish Council Cemetery & St Michael's Church yard Risk Assessment

Activity	Potential Hazards	Risks posed	Control Measures	Risk Level High (H), Medium (M), Low (L)	Additional measures
Driving – Lawn mowers, mechanised diggers, Contractors vehicles	Accidents from moving vehicles	Injury to operatives or members of the public	Only authorised vehicles allowed in the Cemetery (i.e. those required at the time of a burial or to prepare for the same)	L	Contractors will be responsible for their own risk assessment to protect their employees and members of the public
Operating equipment i.e. Grass and hedge cutting and mechanised diggers	Fire or operating accidents	Injury from burns/cuts/foreign bodies in eyes/smoke inhalation or ingestion/cuts and scratches	The Parish Council employs reliable and competent contractors and grave diggers and uses Funeral Directors who are members of the National Association of Funeral Directors	L	Contractors or Funeral Directors will be responsible for their own risk assessment to protect their employees and members of the public

Excavations/ grave digging	Falling, tripping, injuries to back, sprains, strains, musculoskeletal injuries, cuts, bruises.	Injury to members of the public and employees of contractors.	The Parish Council has appointed a preferred supplier (Nigel Wilford) to ensure competency is maintained for all graves.	L	The preferred supplier (Nigel Wilford) will be responsible for his own risk assessment to protect members of the public in accordance with the signed agreement.
Burial or internment Service	Falling, tripping, sprains, strains, injuries, cuts, bruises from falling on uneven ground.	Injury to members of the public, Clergy and employees of funeral directors	The Parish Council uses Funeral Directors who are members of the National Association of Funeral Directors	L	Contractors or Funeral Directors will be responsible for their own risk assessment to protect their employees and members of the public during a burial service
Memorial Inspection	Cuts, bruises or crush injuries	Injury to members of the public, Clergy, contractors and employees of funeral directors.	Memorials to be hand checked once every 5 years by qualified personnel	M	Parish Council to make arrangements with an outside contractor when due
Weed killing	Chemical burns/breathing problems	Injury to members of the public, Clergy, contractors and employees of funeral directors.	The Parish Council ensures that this function is carried out professionally by competent contractors	L	Parish Council to delegate this to appointed grass cutting contractors

Village Seats	Wooden seats are subject to weather deterioration and damage by visitors	Injury to members of the public, Clergy, contractors and employees of funeral directors.	Seats are regularly inspected, and any remedial action undertaken to ensure the seats are maintained in a sound condition	L	
Trip or injury on paths	Visitors may be injured if they trip over objects	Injury to members of the public, Clergy, contractors and employees of funeral directors.	We carry out regular inspections to ensure paths are maintained in a safe manner	L	
Boundary Fences/Hedges/Gates Damage	All boundary treatments are regularly inspected for damage. Wooden fences (are owned by neighbouring properties) subject to weather deterioration and damage by visitors	Injury to members of the public, Clergy, contractors and employees of funeral directors.	Fences are regularly inspected, and issues are reported to the property owner. Hedges are maintained by the grounds maintenance contractor. Gates and metal fencing are inspected for signs of wear and rusting.	L	Contractors are responsible for their own risk assessment to protect their employees and members of the public. Caretaker reports any issues to the Clerk for action.
Falling tree branches	Visitors may be injured by falling branches	Injury to members of the public, Clergy, contractors and employees of funeral directors.	Regular inspections of the trees are carried out by an approved arboreal specialist	L	2 yearly inspections by Arboreal expert. Visual checks weekly by Caretaker

Chapel	Slips, trips, falls and associated injury	Injury to members of the public, clergy, employees of funeral directors.	Regular inspections of the interior and exterior of the chapel are undertaken by the Clerk and Caretaker	L	Remedial action is taken for any issues found.
Use of electrical equipment	Electric shock / fire from faulty electrical equipment	Injury to members of the public, employees, councillors, Employees of Funeral Directors	Annual PAT testing of all electrical items	L	Users of the Chapel generally Funeral Directors are responsible for their own risk assessment.