

AT THE ORDINARY MEETING OF BREASTON PARISH COUNCIL HELD AT 7.00PM ON MONDAY 20th APRIL 2020 VIA ONLINE CONFERENCING PLATFORM ZOOM.

Present: Councillors Mounsey, Wigglesworth, McCaig, Elliott, Luke, Miller, Fisher, & Edgar
Councillor Mounsey in the Chair
0 members of the public

Councillor Mounsey welcomed everyone & thanked them for attending during this difficult time of lockdown.

POLICE SESSION

PCSO Pykett had not sent a formal report however she had informed the Clerk that officers had visited Breaston on a number of occasions to break up groups of young people on Perks Recreation Ground and also people breaking the Government's social distancing policy in the Green; 2 middle aged men sitting together drinking a large number of cans of lager! In the main it's been a quiet month and she thanked residents for staying home and supporting the front-line workers.

PUBLIC SESSION

None

156/19 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Rowlinson, Parkinson, Watts, PCSO Pykett, Mrs Cook and Mrs Simpson.

157/19 DECLARATION OF MEMBERS INTERESTS – to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct – Cllrs Edgar & Fisher declared an interest in any Breaston in Bloom agenda items.

158/19 DISPENSATIONS – To report on and consider any requests for dispensation in accordance with S31 of the Localism Act 2011 – none

159/19 APPROVAL OF THE MINUTES OF THE ORDINARY MEETINGS HELD ON 9th MARCH 2020.

It was PROPOSED and SECONDED to accept the minutes of the meeting held on 9th March 2020. Clerk and Chairman to liaise over the signing of the minutes.

160/19 MATTERS ARISING for information only –

none

161/19 CORRESPONDENCE

none

162/19 CLERK'S REPORT –

- a) **Covid19** – to RESOLVE to note the information and on what action to take
- i) **Risk Assessment Document** – document approved
 - ii) **Postponement of the Annual Parish Meeting until 2021**- accepted
 - iii) **Postponement of Annual Parish Council Meeting** until further notice within 2020, the clerk reported that it was as yet unclear whether a meeting could be held in May if it wasn't the APCM, it was hoped that DALC would be able to clarify at this week's Clerk's meeting. Clerk to let Cllrs know as soon as possible.
 - iv) **Annual Governance and Accountability Return** dates extended y 2 months. The Clerk reported that the issues relating to the Internal Audit had been resolved with 2 options available – the first for the Clerk to take all of the records over to the Auditors house in Matlock and leave them there to return at a later date to collect. The 2nd an interim shortened version of the audit can be achieved online with the recommendation that we organise the normal audit once that lockdown is lifted. It was RESOLVED to undertake option 2.
 - v) **Standing Orders** to be amended to include the approval of online meetings. See attached note of temporary amendments during the Coronavirus lockdown.
 - vi) **Zoom** – payment of £11.99 plus vat per month for the online conferencing Platform
 - vii) **Grounds Maintenance** – the Clerk reported that the Grounds Maintenance team were operating as normal and following the Government Guidelines on Social Distancing. At a recent Clerk's meeting some Parishes had stopped Grounds maintenance – however the Clerk considered that the open spaces were more important to residents now than ever before and that they should continue with maintenance to support people through the lockdown with the provision of safe spaces to exercise. It was agreed to continue with grounds maintenance.

163/19 GENERAL PURPOSES COMMITTEE HELD ON MONDAY 20th APRIL 2020 AS PART OF THE ORDINARY MEETING at 7.30PM ON REMOTE ZOOM MEETING

1. **Present:** Cllr Wrigglesworth (Chairman) Cllrs Mounsey, Edgar, Miller, McCaig, Luke, Elliott & Fisher
Apologies: Cllrs Rowlinson, Parkinson & Watts
2. **Declaration of Members Interests** - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct. – **none**
3. **Dispensations** – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. - **none**
4. **Covid 19** -
 - a) **Parish Council Meetings** – it was RESOLVED to accept the proposal to hold all Parish Council Meetings online for the period of the Covid19 lockdown.
 - b) **Community Response to the outbreak** – it was RESOLVED to note that the Help and Hope organisation has been set up by residents (Churches Together, Community Forum, Breaston Good Neighbours and the Parish Council) The group has set up a network of helpers who can assist anyone in self isolation or shielding during the lockdown. It was agreed that the Clerk would contact the group and offer financial assistance for PPE & Printing paid for by the group.
 - c) **Working during the Lockdown**- it was RESOLVED to note that the Clerk continues to work as best she can from home – visiting the office once a week to collect mail, carry out any banking and check the phone messages. The

Caretaker has returned to work last week and is emptying bins and checking Parish Council land and property, neither of us can completely carry out our jobs as we would normally whilst also following the Government's instructions but we'll soldier on as best we can, it is essential that we all do our best to reduce the spread of the virus and help protect the key workers.

- 5. Noticeboards** – it was RESOLVED to note that obviously all work has been delayed in light of the lockdown and the Clerk will continue to liaise with Mr Fisher regarding the noticeboard for Wilsthorpe Road.
- 6. Youth Provision – Climbing Wall** – it was RESOLVED to note that the Clerk continues to monitor the situation and once it is clear how long the lockdown will continue a decision can be made regarding the dates at the end of August.
- 7. Local Electricity Bill –**
 - a) Solar Panels - PCMR** – it was RESOLVED to note that the Clerk received a brochure for Fischer heating systems which we can all look at in due course. In the meantime, it's impossible to organise any other quotes, again once the lockdown is over, we can progress this project further.
- 8. Dementia Friendly Parish** – it was RESOLVED to note that the Dementia Friendly village letters were sent out at the beginning of the lockdown – as yet no replies.
- 9. Climate Emergency Workshop** – it was RESOLVED to note that the information from DALC is still awaited and will be circulated in due course.
- 10. Lone Working** - it was RESOLVED to note the information. Trials were organised with the two companies and I eventually got down to the post office and tracked down the gadgets that were sent from Vatrix – however we can't really use them in this lock down situation so they've asked me to send them back until we can rearrange the trial. The parcel was posted out on the 16th of April.
- 11. Office Computers** – it was RESOLVED to note the proposal and quote that was circulated by the Clerk. Further quotes to be procured once lockdown is lifted.
- 12. Website Accessibility**- it was RESOLVED to note that the Clerk was unable to attend the training session at Draycott because of self-isolation. Clerk to liaise with Clerk at Draycott once the lockdown is lifted.

13. Councillors Reports: -

None

Meeting closed at 7.40pm

164/19 ENVIRONMENT COMMITTEE HELD ON MONDAY THE 20TH OF APRIL 2020 AS PART OF THE PARISH COUNCIL MEETING AT 7PM ON REMOTE ZOOM MEETING.

- 1. Present:** Cllr Elliott (Chairman), Cllrs Luke, Fisher, Wigglesworth, Edgar, McCaig, Miller & Mounsey.
- Apologies:** Cllrs Parkinson, Rowlinson & Watts

Public Session – none

2. **Declaration of Members Interests** - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct. – **none**
3. **Dispensations** – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. – **none**
4. **Village Improvement Programme** – it was RESOLVED to note that the Clerk had not received any further responses relating to the list – she commented that at year end Finance issues take precedence and that she will revisit the list in due course.
5. **New Parish Plan Document** – it was RESOLVED to note that Cllr Edgar will circulate the document shortly.
6. **Erewash Core Strategy – Growth Options Document** – it was RESOLVED to note that the letter drafted by the Clerk had been approved and sent to EBC. The Clerk reported that the consultation had been postponed until 2021 due to the lockdown.
7. **Applications** – The Committee considered the following planning applications and the recommendations are as follows: -
 - ERE/0320/0043 - 16 Hind Avenue - Erection of detached bungalow including creation of a new vehicular access - Recommend refusal the proposal is out of character with the area, offers a poor standard of amenity and would set a precedent for other similar developments on the Hills Road Estate.
 - ERE/0320/0052 - Jubilee Garden - Stainless Steel ornamental structure - No objections
 - ERE/0020/0015 - 22 Mount Street - Single storey front, side and rear extensions - No objection in principle however concerns were raised regarding the loss of outlook and light to neighbouring property no. 24. The proximity of the development to the boundary with no.20 and the lack of details relating to materials to be used.
 - ERE/0420/0016 - 45 Richmond Avenue - Single storey front and rear extensions, additional window to northern side elevation and glazed doors to rear elevation - No objections.
8. **Decisions:** The following decisions had been made by Erewash Borough Council: -
 - ERE/0120/0072 - 5 Holt Croft Close - Refused 18.03.20
 - ERE/0220/0007 - 7 Festival Avenue - Approved with conditions 31.03.20.
 - ERE/0020/0034 - 70 Risle Lane - Approved 6.4.20.
 - ERE/0220/0023 - 10 Stevens Lane - Refused 6.4.20
 - ERE/0320/0002 - The Rectory, Risle Lane - Approved with conditions 6.4.20
 - ERE/0220/0038 - 92 Draycott Road - Approved with condition 7.4.20
9. **Breadsall Neighbourhood Plan – Erewash Consultation** – it was RESOLVED that the Parish Council have no comments to make regarding the plan, Cllr Elliott reported that the team responsible for the production of the plan should be congratulated on the document and wished them luck.

10. Councillors Reports

- a) **17-19 Firfield Avenue, Flooding Issues – Cllr Elliott** – it was RESOLVED to note that the Clerk had passed concerns raised by residents onto the Planners and awaits a response.
- b) **1 Birchwood Avenue – application progress and removal of trees – Cllr Elliott** – it was RESOLVED to note that the photos of the felled trees had been forwarded to the planners and an enquiry into the progress of the application had been made. A response reporting that a bat survey was awaited had been received from EBC. Clerk had further enquired about the loss of the trees and awaits a response.
- c) **62-66 Willsthorpe Road – Cllr Fisher** – it was RESOLVED to note that the application had gone to appeal.

Feedback to last month's Cllrs reports:

- a) **12 Sawley Road** – The Clerk made an enquiry with EBC and the materials were deemed to be correct.
- b) **Huntercombe House**- Clerk to monitor the Savills Website for information about the property.
- c) **Items to be moved to Environment Agenda** –Apologies the Clerk missed this Item and will schedule the change before the next meetings

The meeting closed at 8.30pm

165/19 PARKS & CEMETERIES COMMITTEE HELD ON WEDNESDAY 15th APRIL 2020 AT 9.30AM

1. **Present:** Cllrs McCaig (Chairman) Cllrs Mounsey & Wrigglesworth
Also Present: Cllrs Luke, Parkinson, Fisher, & Elliott
Apologies: Cllrs Rowlinson, Miller, Watts, & Edgar
2. **Declaration of Members Interests** - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct. – **Cllr Fisher declared an interest in item 7.**
3. **Dispensations** – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. – **none**
4. **Risk Management** – it was RESOLVED to note the information.
 - a) **Swing Seat** – it was RESOLVED to note that the new seat requires different bolts to fasten. D Belfield organising delivery. Obviously in the lockdown Doug has not been able to deliver the new bolts – the old seat is still serviceable and will be left in place until new bolts can be delivered.
 - b) **Flooding at Cemetery** – it was RESOLVED to note that the caretaker continues to monitor the levels of damp in the chapel. The Clerk has a spare barrow at home that can be transported to the cemetery in due course. Alex Back from DCC suggests that the chapel needs to be surveyed by a Chartered Surveyor with a flood qualification – Clerk to investigate as soon as the lockdown is lifted. In the meantime, the Clerk has informed the Funeral Directors that the chapel is closed during the lockdown in line with Govt Guidance but also because of the health and safety risk presented by possible flood damage.
 - c) **Flooding at Perks** – The Clerk proposed that now is a good time to arrange

for Glendale to carry out further aeration and rolling of the pitch whilst the teams are unable to play – this rest period could actually be good for the teams when they do return. It was RESOLVED to undertake the work, clerk to make the arrangements.

d) Goal posts – it was RESOLVED to note that the Clerk had spoken to Mr Fisher about the goal posts and he would be able to undertake the work, once the lockdown is lifted, the Clerk will organise a site meeting to discuss what is needed.

e) Gate in Perks Boundary – 70 Risley Lane – it was RESOLVED to note that the company who had purchased the Old Rectory had installed a gate in the boundary of the property and Perks recreation ground. The purpose was unclear, so it was RESOLVED that the Clerk would write to the new owners and make the necessary enquiries and also point out that permission was required.

5. Cemetery –

a) Memorial Safety – it was RESOLVED to note that a price has been received to sink the stones dependant on the type of memorial, ranging from £50 - £100. Once the lockdown is lifted, the Clerk will arrange for further quotes. The good news is that since we laid the 37 stones, the Clerk has received a number of enquiries from families and they are all intending to get the work done themselves. Once the lockdown is lifted the Clerk & Caretaker will inspect the site once more to see how many stones remain in need of attention.

6. EBC Bin Emptying – it was RESOLVED to note the information.

a) Litter Removal/Cost – Despite numerous attempts by phone and email the Clerk still had not been able to get a clear response from EBC regarding their plans for the litter collection. Clerk to continue to chase. Thanks to EBC for carrying out the bin emptying whilst the caretaker and Clerk were in isolation. The Caretaker recommenced emptying the bins on the 1st of April.

b) Soil Pile – Again once lockdown is lifted and a response is received from EBC a new plan will be formulated for the soil pile structure.

7. Breaston In Bloom –

a) Jubilee Garden – it was RESOLVED to note that the application and fee were finally accepted 2nd April 2020 – Building Control advise that a Building Regulations application is not required for the proposal. Cllr Fisher reported that the group were struggling to work during the lockdown, there were issues with plant supplies and group working. The Clerk asked about getting the hanging baskets down from the front of St Michael's Church – clearly health and safety is a problem as it is a two-person job, Clerk to speak to Cllr Edgar to see if he and Mrs Edgar could assist. The In-bloom group will continue to try and work their way through the lockdown, but everyone would have to bear with them.

8. Duffield Close

- **Memorial Tree** – it was RESOLVED to note that the tree planting had not been able to go ahead due to the Government's movement & social distancing regulations. The tree is being cared for in the nursery and plans will be made to hold the planting in the autumn.
- **Sensory Garden ASB** – it was RESOLVED to note that the project will have to be put on hold until the lockdown is lifted. A report of groups of youths gathering in the garden has been received, Clerk to check the CCTV on

next visit to the office and install notices in the garden reminding people of the Social Distancing Rules. Clerk reported to the local beat team.

9. Paddling Pool Perks Park – it was RESOLVED to note the plans from Mr Belfield were circulated to councillors on the 20.03.20 It is thought that they can be used for a public consultation which will now have to wait until after the lockdown is lifted.

10. Tree Planting – it was RESOLVED to note that the trees have been planted at the Navigation Cllr Watts and Wrigglesworth raised concerns that 3 of the trees appeared to be dead, Clerk to speak to Glendale. Glendale to fell and grind the willow in due course.

11. Councillors Reports

a) Flag – Cllr Mounsey suggested that it would be nice to fly a “Thank you to the NHS & Keyworkers” flag – Councillors agreed that the Clerk should go ahead and purchase the flag.

The meeting closed at 10.30am

166/19 HIGHWAYS AND LIGHTING COMMITTEE HELD ON WEDNESDAY 15th APRIL 2020 AT 9.30AM ON REMOTE ZOOM MEETING.

- 1. Present:** Cllr Elliott (Chairman) Cllrs Fisher, Parkinson, Mounsey & Wrigglesworth
Also Present: Cllrs McCaig & Luke
Apologies: Cllrs Rowlinson, Miller & Edgar
- 2. Declaration of Members Interests** - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct. – **none**
- 3. Dispensations** – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. – **none**
- 4. Potholes/Street Lights/Overhanging Vegetation.** – it was RESOLVED to note the information:
 - a) Highways Report** – Potholes reported on Stevens Lane, Wards Lane, Wilsthorpe Road Breaston & Long Eaton, Derby Road Long Eaton have all been repaired. Further potholes have been reported on Blind Lane and The Crescent. The Clerk had received a note that the Blind Lane holes had been repaired – to be checked.
 - b) Street Lighting** – Main Street lights are scheduled for new lamps to be installed shortly. The Clerk had seen a cherry picker in the vicinity last week, Clerk to check with Mr Pulfer. Duffield Close lamp was repaired just prior to the lockdown. The 2 lamps on Draycott Road adjacent to the Hills Road junction have also been repaired.
 - c) St Michael's Pavement work** – Richard Handbury had meeting on the 17/2/20 and will feedback results in due course. Clerk emailed on the 16/3/20 awaits reply. Clerk to continue to chase.
 - d) Flood Issues** -
 - **Risley Lane** – Severn Trent have been carrying out the work this week commencing 30.3.20. Work now completed, the clerk has

made enquiries with Severn Trent on what work was undertaken and on its success.

- **Festival Avenue** – Following the meeting on the 20.1.20 the Clerk has contacted Mr Bloodworth from Env Agency and awaits a response. The team are extremely busy following the floods in February/March - clerk to continue to chase.
- **Poplar Road/Longmoor Lane/Holly Avenue** – Following the Parish Council meeting on the 9.3.20 where residents and Mr Back from DCC attended the Clerk has emailed Mr Back, following investigations Mr Back confirmed that the ditch opposite the cemetery is part of the highway curtilage and that a report had been passed to the maintenance team. Clerk to continue to liaise with Mr Back regarding any progress.

5. **M1 Noise** – it was RESOLVED to note that the clerk chased Highways England regarding the planned date for the POPE report on the 16.3.20 and awaits a response. Clerk to continue to chase for a response.

6. **School Run Issues –**

a) Air Pollution – Wilsthorpe Road – it was RESOLVED to note that no response has been received from the school – however during the current lockdown all of the issues should have stopped as the school is closed!

b) Inconsiderate Parking – Meadow Close – DCC report that the problems being faced on Meadow Close must be reported by residents when they happen so that officers either DCC or Police depending on the offence can attend if possible, to take action immediately. Unfortunately, there are no yellow lines to police in Meadow Close so there is very little that can be done.

7. **Parking in the Green** – it was RESOLVED to note that a letter was sent to Parfett's the Umbrella company for "GoLocal" on the 14.2.20, a response is awaited. DCC reported that they had visited Breaston 39 times between 17/1/20 and 17/3/20 (2.5 hrs) 6 penalty charge notices – 2 in Blind Lane and 4 in the Green. Cllr Elliott to create a poster for display in the Green. The line markings for the two bays have been altered week commencing 30.3.20.

8. **Bourne Square Jitty** – it was RESOLVED to note that following the enquiry by Cllr Elliott at the last meeting the Clerk contacted DCC who confirmed that the work is still scheduled but they have been overwhelmed by extra work due to the flooding. Cllr Edgar reported (12.3.20) that he had seen new markings on the path at the jitty. A small pot hole has been filled on the jitty. Clerk to continue to chase DCC.

9. **Councillors Reports –**

a) Verges – Cllr McCaig enquired if anyone else had noticed the results of recent weedkilling presumably undertaken by EBC, it would seem that the mix of weed killer was either too strong or had been very liberally applied, the resulting rings around street furniture and trees were particularly bad on Poplar Road island – Clerk to speak to EBC. It was noted that in the current lockdown EBC were not undertaking grass cutting on the verges.

b) Dog Poo – Cllr Wigglesworth reported that the short jitty between Holmes Road and Plackett Close was badly dog fouled – Clerk to report to the Neighbourhood wardens.

The meeting closed at 10.55am

167/19 FINANCE COMMITTEE OF BREASTON PARISH COUNCIL HELD ON WEDNESDAY 15TH APRIL 2020 AT 10.55AM ON REMOTE ZOOM MEETING.

- 1. Present:** Cllr Luke (Chairman) Cllrs Mounsey, Wigglesworth, McCaig, Elliott & Parkinson
Also Present Cllr Fisher
Apologies: Cllrs Miller & Rowlinson
- 2. Declaration of Members Interests** - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council's Code of Conduct. - **none**
- 3. Dispensations** – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. - **none**
- 4. Electronic Payments** – it was RESOLVED to accept the temporary payment of Council invoices and payments by electronic means during the Coronavirus lockdown.
- 5. Concurrent & Precept Income** – it was RESOLVED to note the temporary payment of budgets from Erewash Borough Council by quarterly instalments. The Clerk and Cllr Luke had spoken about the new year reports and the need to report the reduced income situation and how to clearly report the income and expenditure. Clerk to organise the documents and a further zoom meeting with Cllr Luke.
- 6. Pavilion & Pitch Fees 2020-21** – Information provided by the Clerk relating to the football teams and the difficulties faced during the current season (2019/20) was discussed and it was RESOLVED to waive the fees for the 2020-21 season.

7. Councillors Reports –

None

The Meeting closed at 11.15am

168/19 Payments and Receipts April

Payee	Description	Amount £
Various	Staff Costs April	3538.10
E.on	Electricity PCMR	224.81
E.on	Electricity Chapel	10.35
E.on	Electricity Pavilion	38.77
Waterplus	Water Rates Cemetery	42.21
Erewash Borough Council	Planning Fee Jubilee Garden Sculpture	234.00
Post Office	Postage Stamps	31.20
E & S Lester	Sundries Purchased for VE Day (prior to Lockdown)	23.20
Erewash Borough Council	Business Rates PCMR for information only	0.00
Erewash Borough Council	Business Rates Cemetery	1419.76

DALC	Subscriptions 2020	882.91
Eagle Security	Replacement CCTV Camera	282.00
Sterilizing Services	Legionella Testing March includes TMV Servicing & 6 monthly extra legionella checks	81.58
Website Design Derby	Website Hosting Annual costs	226.80
Excel Office Equipment	Stationery	134.21
Glendale	March Grounds maintenance	699.80
Glendale	Navigation Inn Tree Planting	509.46
Glendale	Sensory Garden Pruning	272.11
The Old Time Rags	Cancellation Fee VE Day	200.00
Total		8,851.27
Payer	Description	Amount £
Breazon Park FC	Invoice number 900 2019/20	800.00
I Canning	Ashes Exc 10F	84.00
A W Lymn	Memorial Wilkinson 10E	45.00
E Hawleys	Memorial Bull SG6	42.00
Nationwide	Interest	19.10
A W Lymn	Exc & Int Wilkinson 10E	126.00
Nationwide	Interest March	20.43
Erewash Borough Council	Precept	12,960.00
Erewash Borough Council	Concurrent Functions Budget	11,494.00
Total		25,590.53

It was proposed and seconded that the above accounts be accepted.

169/19 – Public Questions

none

170/19 DATE OF NEXT MEETING

11th May 2020 to be confirmed see minute no 162/19 iii)

Meeting closed at 9.05pm

..... Chairman
11.05.20.