AT THE ORDINARY MEETING OF BREASTON PARISH COUNCIL HELD AT 7.15PM ON MONDAY 9th DECEMBER 2019 AT THE PARISH COUNCIL MEETING ROOM, BLIND LANE, BREASTON

Councillor Mounsey in the Chair
17 members of the public (see attached sheet)

Councillor Mounsey welcomed everyone and thanked them for attending.

Prizes were presented to the young entrants in the Breaston Calendar Photographic Competition prior to the meeting.

POLICE SESSION

PCSO Pykett sent the following report of crimes since the last meeting:

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Type of Crime</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st November</td>
<td>Orchard Close</td>
<td>Vehicle Crime</td>
</tr>
<tr>
<td>9th November</td>
<td>Stevens Lane</td>
<td>Theft</td>
</tr>
<tr>
<td>12th November</td>
<td>Orchard Close</td>
<td>Criminal Damage</td>
</tr>
<tr>
<td>15th November</td>
<td>Woodland Avenue</td>
<td>Criminal Damage</td>
</tr>
<tr>
<td>15th November</td>
<td>Orchard Close</td>
<td>Theft</td>
</tr>
<tr>
<td>19th November</td>
<td>Wilsthorpe Road</td>
<td>Criminal Damage</td>
</tr>
<tr>
<td>25th November</td>
<td>Longmoor Lane</td>
<td>Theft</td>
</tr>
<tr>
<td>25th November</td>
<td>Maylands Avenue</td>
<td>Vehicle Crime</td>
</tr>
<tr>
<td>25th November</td>
<td>Belmont Avenue</td>
<td>Theft</td>
</tr>
<tr>
<td>27th November</td>
<td>Belmont Avenue</td>
<td>Theft</td>
</tr>
<tr>
<td>4th December</td>
<td>Stevens Lane</td>
<td>Criminal Damage</td>
</tr>
<tr>
<td>7th December</td>
<td>The Green</td>
<td>Theft</td>
</tr>
</tbody>
</table>

Cllr Luke asked if we could make enquiries with the police regarding the clear up rate as we only ever get the bad news and very little about any crimes actually solved.

PUBLIC SESSION

a) Mrs Fisher reported that she still awaited a response from DCC regarding her enquiries relating to the jitty from Bourne Square to Meadow Close. It was agreed that the lack of response was very poor, and Mrs Fisher will continue to chase officers involved.

b) Mrs Toon reported that since the loss of the My 5 bus through the village the indigo buses are often very busy with elderly passengers during the day and often they have to stand, could the Parish Council write and ask for the timetable to be revised and extra buses to be scheduled? Clerk to write to Trent Barton.

c) Mrs Simpson raised an issue regarding cars parked at the junction of Belmont Avenue and Wilsthorpe Road. It was agreed that this was an issue on many streets through the village with almost a “park and ride” service happening. Clerk to report to Highways.

96/19 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs McCaig & PCSO Pykett
DECLARATION OF MEMBERS INTERESTS – to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council’s Code of Conduct – Cllrs Rowlinson & Fisher expressed an interest in any items related to the In-Bloom group.

DISPENSATIONS – To report on and consider any requests for dispensation in accordance with S31 of the Localism Act 2011 – none


It was PROPOSED and SECONDED to accept the minutes of the meeting held on 11th November 2019.

MATTERS ARISING for information only –

CORRESPONDENCE

a) CPRE magazine received

CLERK’S REPORT –

a) Proposals for the replacement Parish Plan – Cllr Edgar presented draft ideas for a new Parish Plan and it was RESOLVED that the item would be discussed further at the next Environment Committee meeting in January.

b) GDPR – Cllrs emails/laptops etc – it was RESOLVED to note the security issues as reported by the Clerk and that she would investigate ways to make parish council emails more secure.

GENERAL PURPOSES COMMITTEE HELD ON MONDAY 9th DECEMBER 2019 AS PART OF THE ORDINARY MEETING at 7.30PM IN THE PCMR, BLIND LANE, BREASTON

   Apologies: Cllr McCaig

2. Declaration of Members Interests - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council’s Code of Conduct. – none

3. Dispensations – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. - none

4. St Michael’s Church
   a) Memorial Safety – it was RESOLVED to note that the Clerk has started to collate the documents for the church and will deliver in due course.

5. Calendar – it was RESOLVED to note that the first order was quickly sold and a second order of a further 25 of each type of calendar is now on sale. Entrants attended the meeting for a prize giving on the 9.12.19.

6. Breaston Belles Bench Proposal – it was RESOLVED to note that the Belles and Cllr
Mounsey met for a photo at the bench on Wednesday the 27th Nov. The Belles have offered their assistance with any future Parish events and the Clerk has given details of the next Gala/VE Day meeting.

7. Noticeboards - it was RESOLVED to note that Mr Fisher has installed the new board at Hills Road and that a price has been requested for the header board. The Clerk now has a telephone contact number for Severn Trent and will contact them in due course regarding the possibility of re-siting a board at the Substation on Wilshorpe Road.

8. Remembrance Service/Armistice Concert - it was RESOLVED to note that the proceeds of the concert were split between the Church and Long Eaton branch of the British Legion.

9. Dementia Awareness – it was RESOLVED to note that the Clerk has obtained information on how to “audit” public spaces indoor and outdoor for “dementia friendliness”. Further information has been promised by the Alzheimer’s Society and the Clerk has contacted their local office for advice on how the Parish Council could help.

10. Carol Concert/Christmas Lights – it was RESOLVED to note that the concert was a great success, thanks to all those involved in making the evening so enjoyable. It was RESOLVED to hold the 2020 concert on the 11th of December.

11. Youth Provision – it was RESOLVED to investigate the offer of Extreme Wheels Roadshow for the summer holidays as per email circulated by the Clerk.

12. Local Electricity Bill – it was RESOLVED Cllr Edgar would investigate the scheme in more detail and report back to the next Environment meeting when a decision would be made regarding the letter to the MP.

13. Elvaston Castle – Alternative Proposal – it was RESOLVED that the item would be left on the agenda for the January meeting and that the Clerk would circulate further information to Councillors.


Meeting Closed at 7.55pm

104/19 PARKS & CEMETERIES COMMITTEE HELD ON WEDNESDAY 4th DECEMBER 2019 AT 8.45AM IN THE PCMR, BLIND LANE, BREASTON

1. Present: Cllr McCaig (Chairman) Cllrs Miller, Rowlinson, Mounsey & Wrigglesworth
   Also Present: Cllrs Fisher, Luke, Parkinson & Elliott
   Apologies: Cllrs Watts & Edgar

2. Declaration of Members Interests - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council’s Code of Conduct. – Cllrs Rowlinson & Fisher expressed an interest in In Bloom Item 8a

3. Dispensations – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. – none
4. **Risk Management** – it was RESOLVED to note the information.

   a) **Pavilion Pump, Perks Recreation Ground** – it was RESOLVED to note that the Clerk awaits a response from Severn Trent Water – chased 19.11.19

   b) **Benches** – it was RESOLVED to note that Mr Fisher will undertake the work as soon as the weather is suitable.

   c) **MUGA** – it was RESOLVED to note that the caretaker reported an issue with a panel on the MUGA Mr Fisher repaired week commencing 18.11.19

5. **Cemetery** –

   a) **Memorial Safety** – it was RESOLVED to note that inspections were commenced on the 3rd December half of the old cemetery had been completed and the Clerk & Caretaker had laid 10 stones, further stones were too big for them to be laid by the team. The Clerk proposed that the remaining sections of the old cemetery & the new cemetery should be completed before a decision was made regarding the future of the laid stones. Cllrs raised concerns that the Clerk & Caretaker should not be manhandling the heavy stones and that arrangements should be made to get some assistance with any further laying of stones.

6. **Memorial Garden Hedge** – it was RESOLVED to note that the quote from Glendale for £103.93 plus VAT was accepted and that the work is due to commence shortly.

7. **EBC Bin Emptying** – it was RESOLVED to note the information:

   a) **EBC Charging** - that a response is still awaited regarding the charging for this financial year.

   b) **Cemetery site for litter collection** – The soil pile area was cleared week commencing 4.11.19, unfortunately the pile is growing again as we’ve had a burial this week and another two are planned shortly. Mr Fisher has been to the site and is currently drawing up some ideas for consideration. Clerk to circulate as soon as received.

   c) **Costs of removing litter** - EBC provided details of a supplier and the Clerk has contacted them for information on suitable vehicles. A reply is awaited. The Clerk reported that sandbags had been shifted from the cemetery to the Green in the caretaker’s car another job that would be better done in a utility vehicle. Cllr Elliott enquired whether the vehicle would be electric. Investigations are ongoing.

8. **Breaston In Bloom** –

   a) **Jubilee Garden** – it was RESOLVED to note that the clerk delivered the application to EBC 28.11.19 and will circulate any further progress as and when it happens.

9. **Duffield Close**

   - **Memorial Tree** – it was RESOLVED to note the quotes for grinding of the stump:

     Canopy £75.00 + VAT
     Glendale £246.00 + VAT

     The quote from Canopy was accepted.
Once the stump is removed Mr Smith to organise a replacement tree probably a Rowan and I circulate the information as soon as I have it.

- **Wards Lane pedestrian Gate** – It was RESOLVED to go ahead with the replacement of the gate as per quote: Replace Gate using hardware from current gate - £150.00

- **Sensory Garden Floodlight** – it was RESOLVED to note the quotes for the replacement flood lights:
  - Eagle Security – 150watt 2000 lumens £310.00 plus vat
  - A Kincade Electrical - £445.00 no vat.

The quote from Eagle Security was accepted.

10. **Paddling Pool Perks Park** – it was RESOLVED that the Clerk would investigate the costs involved with groundworks and the provision of new play equipment and keep fit trim trail.

11. **Play Area Inspection Regime** - it was RESOLVED to note that following the correspondence from EBC reporting that they no longer carry out play equipment inspections, annual inspections have been organised with ROSPA which will be undertaken next summer. In the meantime an inspection has been arranged with the Play Inspection Company which is to be undertaken within the month. As previously reported the Caretaker has passed a ROSPA course on inspection and continues to check the equipment on a weekly basis.

12. **Councillors Reports**

   a) **Children’s Funeral Fund** – **Cllr Rowlinson** – The clerk confirmed that any costs involved with a child’s funeral could be claimed back from the Government via the Children’s Funeral Fund, it was thought that in the main this would be organised by the funeral directors involved at the time.

   b) **Duffield Close Dip- What is it? – Cllr Elliott** – it was reported that the hole on Duffield Close was thought to possibly have been a dew hole a place for watering animals in the past. The area is enjoyed greatly by local children and there are no plans to make any changes on the site.

   c) **Sensory Garden – Clerk** – Following further complaints from residents the re-siting of the benches in the Sensory Garden was once again discussed at some length. It was confirmed that this subject had been discussed at length at the April meeting and considerable work was undertaken in the garden to discourage use of the area by groups of youths. It was agreed that the benches should remain in the garden as at present. The Clerk has reported the issues raised to the local Beat Team and asked if extra patrols could be carried out in the area particularly at weekends.

The meeting closed at 9.45am

105/19 HIGHWAYS AND LIGHTING COMMITTEE HELD ON WEDNESDAY 4th DECEMBER 2019 AT 9.45AM IN THE PCMR, BLIND LANE, BREASTON

1. **Present:** Cllr Rowlinson (Chairman) Cllrs Fisher, Parkinson, Mounsey, Wrigglesworth & Elliott
   **Also Present:** Cllrs McCaig, Luke & Miller
   **Apologies:** Cllr Edgar
2. Declaration of Members Interests - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council’s Code of Conduct. – none

3. Dispensations – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. – none

4. Potholes/Street Lights/Overhanging Vegetation. – it was RESOLVED to note the information:
   a) Highways Report – the largest pothole reported on Maxwell Street was missed – reported again by Clerk. Also potholes on Hills Road reported 29.11.19
   b) Street Lighting – DCC repaired one light on Main Street, Clerk emailed photo showing 2 further lights out 26.11.19. Lights on Wilsthorpe Rd & Duffield Close still not fixed.
   c) St Michael’s Pavement work – Further chasing emails have been sent to DCC & Cllr Mounsey reports seeing engineers inspecting the area on the 27.11.19 No response from DCC as yet.
   d) Bourne Sq./Meadow Cl Jitty – Further chasing emails sent to DCC. Response received stating that the surface is considered adequate. Clerk to gather information previously sent to J Biddlestone and send it on again to G Pickford.
   e) Flood Issues -
      • We still await a response regarding the flooding issue outside no. 63 Wilsthorpe Road. Chased 24.10.19
      • Reports regarding flooding in the recent rain were sent to DCC for: Blind Lane, Beech Avenue, Poplar Road, Draycott Rd opposite Marlborough Rd. No response as yet. A response regarding the gullies on the Poplar Road estate has been received: The gullies are clear, and leaf build up could be the problem. Clerk requested street cleaning team to visit the area.
      • Reports relating to Risley Lane were sent to Severn Trent & DCC. Severn Trent to investigate. No response as yet. Clerk to chase Severn Trent.
      Following the awful weather and consequent flooding on the 14.11.19 the Clerk chased the above issues. The jetting team were seen in the village on the 15.11.19 and C Mulligan from Severn Trent has put the Risley Lane on the schedule for inspection and further repair if necessary. Clerk to continue to monitor.

5. M1 Noise – it was RESOLVED to note that there had been no further correspondence regarding the issue. It was agreed that the Clerk would write to Highways England to enquire if the project is now complete in order that a date can be set to contact them about the POPE Report (Post Opening Projection Evaluation).

6. Draycott Road RTA’s – it was RESOLVED to note a response letter was sent to R Handbury on the 25.10.19. no reply as yet. Clerk chased 22.11.19 still no reply. Cllr Parkinson confirmed that he had also sent an email backing up the correspondence from the Parish Council.

7. School Run Issues –
   a) Air Pollution – Wilsthorpe Road – it was RESOLVED to note the clerk continues to liaise with the Head regarding a meeting with the Parish Council.
b) Inconsiderate Parking – Meadow Close – as above.

8. Parking in the Green – it was RESOLVED to note that a response has been received to the letter sent to DCC on the 25.10.19. Some work is proposed to improve the issues with vehicles not being able to get through parked cars and the Parish Council have been asked to monitor the situation and act as a direct link between the County Council and the businesses. The request to finance extra parking enforcement visits has been forwarded to the relevant team and a response should be received separately.

9. Bus Shelter the Crescent – it was RESOLVED to note that a response had been received explaining that the pavement was not suitable to meet the current accessibility standards. The Clerk sent a letter explaining to the resident who made the request.

10. Replacement Trees – Wilshorpe Road – it was RESOLVED to note the quotes:
   - Canopy Tree Services £475.00 + VAT
   - Glendale £318.26 + VAT
   And to accept the Glendale Quote.

11. Reports from Councillors - Feedback to November items

   a) Station Yard Dead Tree – Clerk reported the dead tree to DCC response awaited. The Clerk reported that she had seen a team working on the trees in the area and would take a closer look next time she passed.

   b) Unhealthy tree Wilshorpe Road - Cllr Rowlinson reported that the tree was outside no 121 Wilshorpe Road. Clerk to report to EBC Tree Officer.

12. Councillors Reports –

   a) Planting Trees Cllr Wrigglesworth – in light of the current climate crisis is there anywhere that the PC could plant trees. The Clerk reported that there had been investigated previously and that sites were thin on the ground. It is believed that some trees are planned to be planted on the School’s field of dreams and the Orchid Wood was suggested as another possible site. Clerk to add to the agenda for the next Parks & Cemeteries meeting.

The meeting closed at 10.05am

106/19 ENVIRONMENT COMMITTEE HELD ON MONDAY THE 9TH OF DECEMBER 2019 AT 9.00AM IN THE PCMR, BLIND LANE, BREATON.

   Also Present: Cllrs Rowlinson
   Apologies: Cllr Edgar

   Public Session – none

2. Declaration of Members Interests - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council’s Code of Conduct. – none
3. **Dispensations** – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. – none

4. **Village Improvement Programme** – it was RESOLVED to note the information presented by Cllr Elliott no new items were added to the list. On a list of 60 items we have closed 45 – a good result.

5. **Village Plan on the Website** – it was RESOLVED to note that Cllr Edgar is to present ideas for a draft document at the Ordinary meeting this evening. Questions were raised regarding the cost of printing and style of the document. Following the discussion later it will either be added to the January Environment Agenda or a further separate meeting will be organised.

6. **Applications** – There were no applications received.

7. **Decisions**: The following decisions had been made by Erewash Borough Council:

   - ERE/1019/0008 26 Stevens Lane Approved 4.11.19
   - ERE/1019/0044 Charlton Cottage, 41 Risley Lane Approved 15.11.19
   - ERE/0919/0052 51 Longmoor Lane Approved with conditions 15.11.19
   - ERE/1019/0046 5-33 Longmoor Lane Prior Approval Granted 13.11.19
   - ERE/1019/0018 65 Holly Avenue Approved with conditions 21.11.19
   - ERE/0919/0058 5 The Green Approved with conditions 18.11.19
   - ERE/1019/0023 5 Holt Croft Close Approved with conditions 28.11.19

8. **Councillors Reports (for information only)**:

   a) Cllr Elliott – Climate Change Emergency – Item to be added to the next agenda
   
   b) Cllr Wrigglesworth – Tree planting – Item already added to the next Parks & Cemeteries agenda.

The meeting closed at 9.45am

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**107/19 FINANCE COMMITTEE OF BREASTON PARISH COUNCIL HELD ON WEDNESDAY 4TH DECEMBER 2019 AT 10.05AM IN THE PARISH COUNCIL MEETING ROOM, BLIND LANE, BREASTON**

1. **Present:** Cllr Luke (Chairman) Cllrs Parkinson, Mounsey, McCaig, Miller, Elliott, Rowlinson & Wrigglesworth
2. **Also Present:** Cllr Fisher
3. **Apologies:** none
2. Declaration of Members Interests - to enable any Councillors to indicate any items on the agenda in which they have a personal or pecuniary interest in accordance with the Parish Council’s Code of Conduct. - none

3. Dispensations – To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. - none

4. Staff Appraisals – it was RESOLVED to note the information:
   a) Lone Working – the Clerk has contacted Icom the manufacturer of the radios recommended at Beamish Open-Air Museum and they have given contact details for a local supplier in Nottingham, the clerk emailed the supplier on 19.11.19 to try and arrange a trial with the radios. Still awaiting a response.

5. Setting the Budget – Concurrent Functions & Precepts Possible Scenarios – it was RESOLVED to note the information ahead of budget setting in January. Cllr Luke and the Clerk met on the 22.11.19 to discuss possible scenarios – a report of Precept information and possible “what ifs” were discussed.

6. Bank Account Signatories – it was RESOLVED to approve the changes to the bank account signatories as per the changes to mandates forms.

7. Councillors Reports –

   a) SLCC Membership Fees - The Clerk requested if the Council would approve payment of the membership fees for the Society of Local Council Clerks. It was agreed to pay the membership.

   b) Clerk’s Hours – it was agreed that the Clerk and Cllr Luke would meet to investigate a possible increase in hours for the Clerk’s contract.

The meeting closed at 10.45am

108/19 Payments and Receipts December

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<th>Payee</th>
<th>Description</th>
<th>Amount £</th>
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<tr>
<td>Various</td>
<td>Staff Costs</td>
<td>4072.71</td>
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<td>Salvation Army</td>
<td>Donation Remembrance Service Bugler</td>
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<td>DALC</td>
<td>First Aid Course Cllrs Wrigglesworth &amp; Miller</td>
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<td>Breaston Ukulele</td>
<td>Printing Costs Armistice Concert</td>
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<td>David Sims</td>
<td>Sound Remembrance Service</td>
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<td>Glendale</td>
<td>Removal of Soil Pipe Structure &amp; adjacent trees</td>
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<td>Excel Office Equipment</td>
<td>Insulated cups Carol Concert</td>
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<tr>
<td>PCC to St Michael’s</td>
<td>Donation 50% of the Armistice Concert surplus</td>
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<tr>
<td>Long Eaton Royal British Legion</td>
<td>Donation 50% of the Armistice Concert surplus</td>
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<td>Breadshall Parish Council</td>
<td>50% cost of FOI/GDPR training for Clerk</td>
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Go Local Assorted Miscellaneous 9.27
Co-op Various Assorted Gala/Carol Concert 62.00
Compass Apparel PPE Clerk & Caretaker 82.45
Lidl Carol Concert Refreshments 121.28
Aldi Carol Concert Refreshments 25.81
TLC Replacement Bulbs Marquee lighting 12.76
E.on Chapel Electricity 10.43
E.on PCMR Electricity 224.45
E.on Pavilion Electricity 36.31

Total 8807.57
Payer Description Amount £
Nationwide Interest October 20.38
Various Armistice Ticket Sales 400.00
Breadsall Parish Council Inv 897 sale of ink cartridges from old printer 56.88
Co-op Funeralcare Exc Rights/Int Allman NM12 932.00
Breaston Brownies Remembrance Wreath 17.00
Co-op Funeralcare Memorials Q21 & P1 Webb 247.00
Mrs Simpson Exclusive Rights NJ 22 315.00
Co-op Funeralcare Brown 13a, 13b & 13c Exc/Int 494.00
Co-op Funeralcare Simpson NJ23 Exc/Int 394.00

Total 2876.26

It was proposed and seconded that the above accounts be accepted.

109/19 – Public Questions

a) Trees on Wilsthorpe Road – Mrs Edgar enquired how many trees had been felled and why, the Clerk reported that 2 trees were lost to disease and that they are being replaced as per minute no:105/19 10)

b) Disabled Parking Bays – Mrs Fisher enquired how many parking spots there were in the Green and reported that a disabled parking spot was being lost at the Railway Station car park in Long Eaton and that the minimum number of spots given over to disabled should be 6%. Cllr Parkinson reported that the disabled parking bay in the Green was advisory only and was not legally enforceable. It was agreed that without sufficient enforcement the parking problems would continue.

c) Concurrent Functions Budget - Mr Fowler enquired whether EBC would give a discount if Concurrent was removed. The Clerk explained the current system of funding.

110/19 DATE OF NEXT MEETING

The next meeting will be on the 13th of January 2020 commencing at 7.15pm in the PCMR.

The Chairman wished everyone a Merry Christmas and a Peaceful New Year.

Meeting closed at 8.45pm